

Appointment Cancellation and no-show Policy Agreement:

Radiant Dental Care is committed to providing all our patients with exceptional care. Our Practice does implement a CANCELLATION & NO-SHOW Policy to ensure patients are able to be seen as soon as possible.

To notify our office of any changes and/or cancellations without penalty, call our office at **(817) 439-8393** by 12:00 pm two (2) *business days prior* to your reserved appointment. In order to make changes to a reserved Monday appointment without penalty, contact our office no later than 2:00 pm the preceding Friday. Our office understands emergencies and/or last-minute situations arise, however our system will automatically charge a late cancellation/no-show fee to your patient account of \$50 (fifty dollars) for each missed Hygiene appointment and/or \$80 (eighty dollars) for each appointment reserved with Dr. Shattuck.

New Patients:

We will give you a reminder phone call within at least two (2) business days of your reserved appointment. New patients who fail or cancel initial appointments with less than two (2) business days notice prior to the appointment, will be required to pay a deposit of \$50 for a hygiene visit and \$80 for a dentist visit before scheduling another appointment. For Monday appointments, cancellations must be made by noon on the preceding Friday. Our automated reminder system does not cancel appointments for you. You must contact the office directly.

Established Patients:

Our clinicians and doctor reserve time out of their daily schedule to be prepared and to see you during your appointment. Our office asks you to value our time as we value yours, this being said, habitual cancellations and/or changes in schedules outside of our above noted parameters will result in a fee and repeat occurrences may result in dismissal from the practice if abused.

Please sign below to consent to these terms.